

TASK AND FINISH GROUP TERMS OF REFERENCE

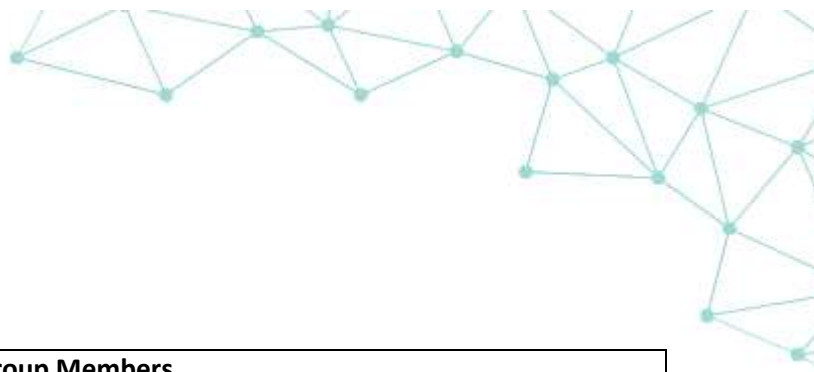
West Shadow Authority

COUNCIL TAX HARMONISATION	
Purpose of the Group	
To develop a process whereby within an agreed period of time, council tax rates in all areas within the West Unitary Authority will become the same.	
Description of the Task to be completed (Scope)	
Develop a process whereby within an agreed period of time, council tax rates in all areas within West Northamptonshire will become the same. This will include developing the same Local Council Tax Support (LCTS) scheme for the whole area.	

Key Activities	Outcomes Sought
Analysis and comparison of existing Local Council Tax support schemes, including Parish Impact.	Draft Local Council Tax Support Scheme for West Northamptonshire.
Analysis and comparison of existing District and Borough Council Tax levels, and aggregation with NCC disaggregated quantum.	Draft recommended Council Tax for West Northamptonshire.
Consideration of referendum limit impact and potential phasing of harmonisation.	Draft implementation plan.

Start date:	May 2020
Key dates:	
June 2020	Consideration of initial models and options.
July 2020	Development of final option for approval.
July 2020	Proposed Council Tax and harmonisation plan available for budget and MTFP task and finish group activity.
Finish Date	August 2020
FREQUENCY OF MEETINGS	

How will we know when the Task is finished?
Harmonised Council Tax proposals will be available for the budget and MTFP task and finish group in August.



Task Group Members	
Chair:	Cllr Rebecca Breese
Deputy Chair:	
Member:	
Member:	
Member:	

Task Group Officers	
Enabling Lead / Lead Officer:	Barry Scarr/Audra Statham
Interim Statutory Officer:	S151 Officer
Support Officer:	TBA
SME:	District S151 TBA
SME:	District S151 TBA

Any external Support or Input required	
External Support / Input	Output

Dependencies

Document owner: Barry Scarr

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